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**From:** McNamara, Ann (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MASSMAIL-01/CN=RECIPIENTS/CN=ANN.MCNAMARA]  
**Sent:** 3/7/2008 2:14:01 PM  
**To:** Han, Linda (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MASSMAIL-01/CN=RECIPIENTS/CN=Linda.Han]; Smole, Sandra (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MASSMAIL-01/CN=RECIPIENTS/CN=Sandra.Smole]; Fausett, Gary (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MASSMAIL-01/CN=RECIPIENTS/CN=Gary.Fausett]  
**CC:** McGuire, Thomas M (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MASSMAIL-01/CN=RECIPIENTS/CN=Thomas.M.McGuire]  
**Subject:** Book2.xls  
**Attachments:** Book2.xls

Good Morning All,

Attached is an outline of the lab ELC [REDACTED] award, ending 12/31/2008. Please note the limits on travel. If your staff have travel plans beyond this award, please make sure you have other funding (and funding is marked on the travel request forms) - this grant is tight and we don't have the wiggle room for non approved travel costs.

Please let me know how you want your supply costs allocated; FF, KK, UU ect. While you will be able to make some changes in this down the road, the purchasing dept. would prefer .....well, you know!

If you could let me know some time next week, that would be great.

Thanks so much,  
Ann  
x6235